

APA Style Quick Reference Guide

Disclaimer: This guide is only intended to be used as a Quick Reference (most commonly used citations). For further guidance, consult the *APA Manual*, available at the **Reserves Desk**. For additional help or questions on writing, refer to the Writing Room located in HS&S 112 or ext. 3262.

Publication Manual of the American Psychological Association, 5th ed. Washington, D.C.: APA, 2001.

Spacing for the margins of the paper should be one inch at the top and bottom and on either side. Paragraphs should be indented one-half inch (computer) or five spaces (typewriter). Text of the paper should be double spaced. Double check with your instructor or editor for their preferred indenting style. The separation between major divisions (author, title and publication info) is marked by a period and one space. **Entries in the Reference page begin with References as the heading and all should begin flush with the left margin. Second and subsequent lines in the entry should be indented one-half or five spaces. Double space between and within entries.**

Books

Book by a single author:

Moore, A. M. (2000). *The insider's guide to study abroad*. New Jersey: Peterson's.

Book by two authors:

Ritter, M. A., & Albohm, M. (2000). *Your injury: A common sense guide to sports injuries*.
Indiana: Cooper Publishing Group.

Chapter in an Edited Book:

Allan, R. (1996). Heart & mind. In S. S. Scheidt (Ed.), *Empirical basis for cardiac psychology*
(pp. 12-26). Washington, DC: American Psychological Association.

Encyclopedia Article (signed):

Gelpi, A. (1996). Emily Dickinson. In *Academic American Encyclopedia* (Vol. 6, pp. 157-158).
Danbury, CT: Grolier.

Encyclopedia Article (unsigned):

Portuguese Language. (1998). In *Encyclopedia Americana* (Vol. 22, p. 449). Danbury, CT:
Grolier.

Journals/Magazines/Newspapers

Journal Article with Continuous Pagination:

Armstrong, E. G. (1993). The rhetoric of violence in rap and country music. *Sociological Inquiry*, 63, 64-84.

Journal Article (scholarly journal that pages each issue separately):

Ward, J. (1999). Cell out. *Engineering*, 240 (9), 50-51.
(In this example, “240” is the vol. number, “9” is the issue number, “50-51” are the pg numbers)

Newspaper Article – No Author:

Cuba’s women defeat United States for basketball gold. (2003, August 10). *New York Times*, p. SP10.

Electronic Sources

Full Text Article in Database:

Heyer-Gray, Z. A. Gender and religious work. *Sociology of Religion*, 61 (4), 467-471.
Retrieved August 14, 2003, from InfoTrac Expanded Academic Index.

Electronic Articles that are Exact Duplicates of the Print Source:

Redelmeier, D. A. & Tibshirani, R. J. Why cars in the next lane seem to go faster
{Electronic version}. *Nature*, 401 (6748), 35.

Daily Newspaper Article (electronic version available by search):

Kehr, D. (2003, August 8). My daughter, myself. *New York Times*. Retrieved August 12, 2003, from <http://www.nytimes.com>

Other Internet Materials (not databases):

Sylvia, R. M. (1996). *Horse breed associations and registries*. Retrieved August 14, 2003, from <http://www.equineinfo.com/horsebreeds.htm>

APA Style Guide also available on the Library website at:
<http://library.usca.edu/styles.php>

The APA website on citing Electronic Resources is available at:
<http://www.apastyle.org/elecref.html>