



September 17, 2003

Volume 3, Issue 1

Classified Employee Assembly

UNIVERSITY OF SOUTH CAROLINA AIKEN

UPCOMING MEETINGS

December 10, 2003
10:00 a.m.

February 11, 2004
2:00 p.m.

April 14, 2004
10:00 a.m.

**For Minutes and
other Information
Check Out the CEA
Website at**

www.usca.edu/cea/index.html

EXECUTIVE COMMITTEE

JOHN HUTCHENS,

Chairperson

SANDI BESLEY,

Vice Chairperson

KAREN MORRIS,

Pariamentarian

ELESE CEGELIS,

Recorder

ADVISORY COMMITTEE

Deidre Martin

Karen Morris

Tony Ateca

Marueen Bergstrom

Sandi Besley, Chair

NOMINATING COMMITTEE

Angela Taylor

Sherene Power

Brenda Hill

Sandy DeWitt

Jeff Jenik, Chair

FUD COMMITTEE

Lib Thomas

Scott Peace

Jean Haynes

Carla Hayes

FACILITIES UTILIZATION & DEVELOPMENT

A special election will be held during today's meeting of the Classified Employees Assembly. This election will fill a vacancy left by Myles Black. The FUD Committee serves in an advisory capacity to the administration concerning the development and utilization of all facilities. The membership includes five (5) elected members. This committee also includes as ex officio members the Chancellor, the Vice Chancellor for Academic Affairs, the Associate Chancellor for Enrollment Services and Institutional Planning, the Associate Chancellor for Student Life and Services, the Director of Operations, and the Director of the Conference Center and Special Events. Current members on the committee are Scott Peace, Jean Haynes, Carla Hayes, and Lib Thomas. The nominees are:

Maureen Bergstrom, Willie Elmore, Andrew Hendrix,

Christine Norris, and Melissa Poe

HERNANDEZ STADIUM DEDICATION

The Roberto Hernandez Stadium and Field will be dedicated on Thursday, September 18, 2003. This event will feature honored guest Atlanta Braves pitcher and former Pacer Roberto Hernandez. Tours of the Stadium begin at 6:15 p.m. with the Dedication Ceremony at 7:00 p.m. Following the ceremony you will enjoy a Pacers Intersquad Baseball Game. Two complimentary tickets will be available to USCA faculty and staff members. Along with your complimentary ticket you will receive a souvenir program and an opportunity to meet Roberto Hernandez for autographs. A limited number of complimentary tickets are available and must be reserved in advance. To reserve your ticket(s) please contact the Athletic Office at 3486. Additional tickets may be purchased for \$5 per adult and \$2 per child.

DEFERRED COMPENSATION WORKSHOP

Nancy Ornduff from the South Carolina Deferred Compensation Office will be on campus, Wednesday, September 24th, 2003, to discuss the 401(k) and the 457 programs offered through Citistreet. Nancy will go over the latest information and answer any questions you may have about the programs.

There will be two workshops on that day. The first workshop will be at 11:00 a.m. and the second workshop will be at 2:00 p.m. The workshops will last approximately one hour. Both of the workshops will be held in the Penland Administration Building, Room 110.

Mark your calendars for this informative meeting!! Please call Carla Hayes at 3645 or e-mail her to sign up! (Please note which workshop you plan to attend.)

STRATEGIC PLANNING PROCESS

The final Strategic Plan Report is now loaded on the USCA Website at www.usca.edu/strategicplan/. While the report includes the Mission Statement, Vision Statement, and Goals and Objectives, they are also broken out separately for your reading pleasure. You also may wish to examine the final document posted, USCA Strategic Priorities: Keeping the Pace of Excellence at www.usca.edu/strategicplan/KeepingPaceTLH.htm, to learn of the schedule for carrying out the strategies that have not as yet been met. The Strategic Planning Committee thanks to all who participated in this important process.



Agenda

CLASSIFIED EMPLOYEES ASSEMBLY AGENDA SEPTEMBER 17, 2003

- *Welcome*
- *Greetings from the
Chancellor*
- *Introduction of CEA
Officers and
Committees*
- *Introduction of
New CEA Members*
- *Update of Facilities
Tony Ateca*
- *Family Fund
JoAnne Baynham*
- *Enrichment Funds
John Hutchens*
- *Hospitality Committee -
Sandy Besley, Karen
Morris*
- *FUD Committee
Election*
- *Announcements and
Questions*

A MESSAGE FROM THE CHAIR

I would like to take this time to welcome everyone back to a new and exciting academic year. I hope that everyone, who had the opportunity, enjoyed the extended weekends during the summer semesters. As Dr. Hallman and the other members of the Monday group have reported there was favorable response from the Summer Work Week Survey to continue the 4 day work week. We will now have to wait and see if this will be the best decision to make for the life of the campus in the future.

We begin this year with many new and exciting developments. We are again ranked one of the top three Public Comprehensive Colleges in the South. You should congratulate yourself, as we are all part of the reason USCA is among the top. The new student housing complex is under construction with an anticipated completion date of Fall 2004. Ground will soon be broken for the new 4000-seat convocation center with a completion date of Fall 2005. Renovations in the Penland building have been completed providing much needed office space. The process of Strategic Planning is in its final stages. Thanks to all those that have spent many hours and brain cells in helping shape the future of USC Aiken.

As a campus family we also have all been affected by the continued state budget cuts. Although relief does not appear to be in site, the leaders of this campus have been working diligently to make sure that those currently employed remain so and that we maintain the same level of service to our students. Despite the budget concerns we should consider ourselves blessed to have the opportunity to work on a campus that strives to provide outstanding services and programs for the students and community. As we begin this year I hope you will also join me in remembering those that are currently serving our country in this time of uncertainty.

I thank you for the opportunity to serve as Chair of this Assembly and look forward to working with you these next few years.

John Hutchens,
Classified Employees Chair

WELCOME NEW MEMBERS!

Johnnie Rouse, *Public Safety*
Alan Nichols, *Public Safety*
Gregory MacDougall, *RPSEC*
Mildred Cummings, *Housekeeping*
Patricia Jones, *Housekeeping*
Kristin Allen, *Admissions*
Dana Richter, *Athletics*

Gwen Ashley, *Finance*
Lisa Lyle, *Housing*
Jennifer Gray, *Student Activities*
Theodore Palmer, *Etherredge Center*
James Criscillis, *Public Safety*
Sarah Keeling, *Advisement Services*

*Join us for Pie in the Atrium
following Today's Meeting!*

