

September 19, 2007
CEA Meeting

Called to order by Sarah Keeling at 12:10pm in Penland 106.

Sarah, new CEA President, welcomed everyone and asked for changes to the last meeting's minutes. No changes were announced. Alan Andrews motioned to accept minutes, Carla Hayes seconded. Minutes approved.

Sarah welcomed new classified employees.

Sarah introduced Dr. Hallman for the Chancellor's report. Dr. Hallman welcomed everyone. Due to recent State of the Campus Address, he delivered a short report: large freshman class but level year for enrollment; new probation/suspension policy will be put in place in fall 2008, impacting spring 2009 enrollment; construction projects are progressing with the new freshman resident hall and Student Activities Center; and the Family Fund campaign is wrapping up with great participation from the campus. He closed with a call for questions. No questions.

Sarah introduced Dr. Ozment for the announcement of the United Way Campaign. Dr. Ozment is on the board for United Way and is representing USCA in the campaign. A campaign video produced by United Way was shown. The campaign runs September – October. She encouraged everyone to participate and donate after the Family Fund campaign is complete. She will send out fundraising information to the faculty and staff through email and campus mail. A fundraising car wash has been scheduled for October 5 on campus. All money raised will be given to the campaign to support the local United Way efforts.

Sarah introduced Tony Ateca for the campus construction update. Tony presented a PowerPoint along with a brief update: The freshman resident hall is scheduled to open in August 2008. It is designed to promote the freshman year experience through a learning community concept. The SAC is a phased project undergoing renovations in segments. The 'pit' has been filled and the Student Health Clinic and student media offices are scheduled to open in spring 2008. The bookstore phase will follow to ideally be finished in the summer. The gym is planned to open by February. The entire renovation should be completed by fall 2008.

Sarah introduced Len Engle to present information on the Emergency Action Plan. An EAP worksheet was reviewed. It should be completed and submitted to Len. All completers will be entered in a drawing to win a prize.

New committees were introduced and updates were requested:

FUD – Mary Anne Cavanaugh, Chair

No updates

Enrichment – Cheryl Fogle, Chair

Does CEA want to continue the employee of the month?

Advisory – Jeff Mastromonico, Chair

Reminder that the Advisory committee is a means for CEA members to have their voice heard. Email Jeffm@usca.edu with comments, questions, suggestions. Goal to have anonymous comment box online.

Nominating – Sue Boatright, Chair

No updates

Executive Committee – Sarah Keeling, Chair

Goal for term is to update and education (bylaws, website, etc.)

Sarah asked for announcements from the floor:

Deidre Martin – Reminder to CEA members to give to the Family Fund and thank those that have already given. Family Fund luncheon is next Tuesday. Direct any questions to the Advancement staff.

Carla Hayes – Oct 1 – Oct 31 is open enrollment, enrollment information is online, emails will be sent out, and an ergonomics workshop (“Get Rid of the Pain”) will be offered in Nov.

Ahmed Samaha– Reminder that Family Weekend is approaching. Email announcements will be sent out from Derrick.

Sarah Keeling– Academic Advisement has joined the Academic Success Center, now located in Penland 108. Career Services is still located in Penland 107.

Sarah wrapped up the meeting with invitation to CEA luncheon hosted by Dr. Hallman in the B&E immediately following the meeting. She called for a motion to adjourn. Ahmed Samaha motioned and Billie Murphy seconded. Meeting adjourned at approximately 1:15pm.

Minutes submitted by Aimee’ Carter (for Kathy Brantley)