

TRANSFER-OUT FORM – For USCA Int’l Students

Transferring from USCA

In order to transfer your SEVIS record from the University of South Carolina Aiken to your new school, please complete all the steps listed below in a timely fashion. Remember that although you may be applying to multiple new schools, USCA can indicate only ONE transfer school in the SEVIS system. Also, your transfer release date will be the end of the current term, and if you have been authorized for post completion OPT, you must be able to resume classes within 5 months of transferring out or the end-date of the OPT authorization which ever is earlier.

STEPS TO FOLLOW:

1. Notify the International Programs Office of your intent to transfer to a new school
2. Complete and submit this form along with a copy of your acceptance letter to the new school
3. The new school will issue an I-20 to you after the release date that you indicate below (provided that you have completed the other admission requirements and are eligible for transfer)

STUDENT TRANSFER-OUT REQUEST

Student Name: _____
(Family/last name) (Given/first name) (Middle name)

SEVIS #: _____ USCA or Soc. Sec. #: _____ E-mail: _____

NEW Transfer school name and address: _____

Transfer school phone and fax numbers: _____

Transfer school designation code: _____

Your requested transfer release date ____/____/____ (month/day/year)

- If you decide to cancel your transfer, you must notify the Int’l Programs office **before** your transfer release date – once the transfer release date has been reached, USCA will no longer have access to your record.

Signature: _____ Date: _____

Return/fax this form to Dr. Maria Anastasiou
International Programs (Box 13)
University of South Carolina Aiken
471 University Parkway
Aiken, SC 29801

PHONE: 803-641-3671

FAX #:803-641-3728