

**UNIVERSITY OF SOUTH CAROLINA AIKEN
SPECIAL ENROLLMENT REQUEST**

*Transient *Concurrent *Study Abroad

Please print:

NAME: _____ VIP ID: _____

Last

First

Middle

PHONE: _____ EMAIL: _____

SCHOOL/DEPARTMENT: _____ MAJOR: _____

Check one of the following:

- ___ Transient study at another USC campus
- ___ Transient study at a non-USC college or university
- ___ Transient study abroad List program/affiliation here: _____
- ___ Concurrent enrollment at USC Aiken and another USC campus
- ___ Concurrent enrollment at USC Aiken and another institution
- ❖ **On-line Course Approval (Signature of Approving Department)** _____

Campus(es)/Institution(s) you plan to attend: _____ Fall Spring Summer I Summer II Year: _____

Are you a student athlete? ___ Yes ___ No. If Yes, you must provide the NCAA Compliance Officer with a copy of this enrollment.

Are you an international student? ___ Yes ___ No. If Yes, you must provide the Director of Multicultural Studies with a copy of this enrollment.

SPECIAL REMINDERS:

- Is this enrollment within the last 25% of credit hours for your degree? If so an Academic Petition requesting a waiver of the Institutional Credits for a Degree Rule must be submitted to the Scholastic Standing and Petitions Committee along with the Special Enrollment Request. You must allow four to six weeks for this process and are not to enroll in such courses until final approval is given. **This policy also applies to enrollment at other USC campuses.**
- The reciprocal tuition agreement which allows residents of Richmond and Columbia Counties in Georgia to pay the in-state tuition rate at USC Aiken does not apply to any other USC campus. You will be assessed the appropriate tuition at the campus you attend for any transient and concurrent classes.

Courses to be taken:

DEPT.	COURSE	TITLE	CRED	USCA EQUIVALENT	DISCIPLINE-BASED APPROVAL*
BIO	210	Anatomy & Physiology I	4	BIOL A243	

Student's Signature

Date

Advisor's Signature

Date

Student's school head/dept. chair's signature

Date

***DISCIPLINE-BASED APPROVAL IN SOME CASES IS ALREADY AVAILABLE IN THE OFFICE OF THE REGISTRAR; OTHERWISE, THIS IS GIVEN BY THE SCHOOL DEAN/DEPT. CHAIR OF THE COURSE IN QUESTION.**

1ST COPY: Records Office

2ND COPY: Student

3RD COPY: Advisor