Application for International Students

471 University Parkway, Aiken, South Carolina 29801
803-641-3366 • 1-888-WOW-USCA
http://www.usca.edu
The University of South Carolina Aiken welcomes the applications of qualified international students. As an international applicant it is important to apply as early as possible. You should apply at least six months before the semester you plan to begin your studies. You will need a great deal of time to obtain your official school records, to arrange for the required examinations, to have your bank send statements of your financial resources, to have your application reviewed, and to get your visa materials.

Students applying for undergraduate study (to receive a bachelor’s degree) must pay all expenses themselves. The University does not normally give scholarships or financial aid to international students for undergraduate study.

REQUIREMENTS FOR INTERNATIONAL UNDERGRADUATE ADMISSION

International students must be proficient in the English language and good students in their own countries before they can study here. Students should study about twelve years in schools in their own countries, beginning at about age six. The last four or five years should include study of English, history, mathematics, and science. In the American system this means graduation from high school with a diploma. In the British system this means completion of Form V before applying, and, if possible, completion of Form VI before entering the University. In the French system this means completing the baccalaureate. Students usually are between 18 and 20 years of age when they enter USC Aiken as undergraduates. The following six requirements must be met before an application will be answered:

1. Application Form
   The application form must have complete answers to every question. It is very important that the principal or headmaster of the school you are now attending or the last school you attended answer all questions on the application form in the designated area. There is a $35.00 (U.S.D.) non-refundable application fee.

2. Financial Certification
   U.S. immigration laws require every educational institution to certify that each student admitted has adequate funding to attend school. The Office of Admissions must receive official documents (originals, not photocopies) which show evidence that you will have sufficient funding to cover the costs of attending USC Aiken. This evidence will be used to issue you an I-20 form which you will need to obtain the F-1 student visa at a U.S. embassy or consulate.

3. School Records
   These are transcripts or certificates of satisfactory study such as “A” or “O” levels, baccalaureate, bachillerato, Reifezeugnis, or other school certificates. These records should include an English translation of the subjects the student has studied and the grades the student has made on each subject.

4. Submit a Course-by-Course Report
   To be considered for admission to USC Aiken, students who have attended postsecondary educational institutions, colleges, or universities outside the United States are required to submit a professional credential evaluation of all work completed. This is generally referred to as a course-by-course report. A course-by-course report should be sent directly to the Office of Admissions from the evaluation service. An admission decision will be made once the official evaluation is on file and all other required materials are received. If you are currently enrolled in a term or semester, you should contact the evaluation service about getting a partial evaluation done. A final evaluation will be required prior to enrollment. A fee from the student is required for the evaluation of credentials. The payment and all contact regarding this process is done directly with the evaluation service of your choice. We will consider an evaluation from a member of the National Association of Credential Evaluation Services (NACES). Their Web address is www.naces.org.

Upon receipt of the evaluation, USC Aiken will determine if you qualify for admission and whether or not your credits are transferable to our institution. (See page four of the admission application for additional information.)

5. Test of English as a Foreign Language (TOEFL)
   This test is required for all international students except those whose native language is English. The score on the TOEFL should be 550 or better (or 213 or better on the computer-based version). If a student’s TOEFL score is between 500 and 550 (or 173 and 212 on the computer-based version), the student may be admitted, but must take English as a Second Language (ESL) as part of his/her semester load. Information about the test can be found at many schools or at U.S. Embassies, Consulates, or offices of the United States Information Service. If information is not available in the student’s own country, the student can write: TOEFL, Box 6151, Princeton, New Jersey 08541-6151, U.S.A. Their Web address is www.ets.org/toefl.

6. Scholastic Aptitude Test (SAT)
   The Scholastic Aptitude Test measures verbal and mathematical ability and is required for all students. Information about the test can be found at many international schools or at U.S. Embassies, Consulates, or offices of the United States Information Service. If information is not available in the student’s own country, the student can write: SAT, Foreign Edition, Box 6200, Princeton, New Jersey 08541-6200, U.S.A. Their Web address is www.collegeboard.com.

ADMISSION

When the University receives these required credentials, a letter of acceptance or denial will be sent. If the student is accepted, the University may ask for more financial proof before the I-20 is sent to the student. Immigration laws of the United States require every institution to certify that each student has adequate finances. All correspondence (documents, letters, forms) must be mailed to:

The Office of Admissions
University of South Carolina Aiken
471 University Parkway
Aiken, South Carolina 29801
United States of America
OFFICIAL ESTIMATE OF EXPENSES FOR 2004-2005

The figures presented below represent an estimate of the amount of money needed to study at this university for a single undergraduate student for the Fall 2004 and Spring 2005 semesters. Tuition and fees are subject to change and all students should come prepared with additional sources of funds if needed.

We cannot issue I-20’s until we have received original bank statements or other documents proving that you have a guaranteed means of financial support equal to our estimate of expenses. Please keep in mind that you are not allowed to work off-campus and that you must study full-time during the academic year. There is no financial aid at this time for undergraduate international students.

Tuition & Fees
(full-time for one academic year - fall and spring) ........................................ $11,114
Tuition and fees are currently $5,557 per semester for the 2004-2005 academic year.

Matriculation Fee ....................... $75
All students must pay a one-time enrollment fee when they first register for courses. This fee is charged only once.

Insurance (for a year) .................. $650
All international students must have adequate health insurance each semester enrolled. Students must purchase insurance on their own and should expect to pay at least $650 for a single student for a year. Insurance is absolutely essential and the University cannot assume any responsibility for the medical costs of its students.

Housing and Utilities
(for 10 months) ...................... $3,200
Rates vary considerably between University and off-campus housing. All students should expect to spend at least $320 per month. Those with children or higher standards of living will spend an additional $1,000 to $3,000 per year.

Food (for 10 months) ................. $2,000
There are various meal plans available on campus plus the option of doing your own cooking if allowed by the housing facility you have selected.

Books & Supplies ..................... $900
Textbooks have become extremely expensive and each course can require more than $100 in textbooks.

Other living expenses
(for a year) .......................... $1,200
This category includes routine medical and dental costs, prescriptions, clothing, security, laundry, personal expenses, recreation, transportation in the Aiken area, possible income taxes, and other incidentals.

Total of all Expenses .............. $19,139

VISA INFORMATION

After you have been admitted and have submitted the financial certification information with bank statements, the University’s Office of International Programs will send you a visa eligibility document (Form I-20), to be used to obtain an F-1 student visa. To obtain the visa you will need to go to the nearest American Embassy and show the following three items: 1) your passport, 2) your Form I-20 and 3) your current financial certification. Because you may be asked to prove your financial resources, you should keep certified copies of the original financial documents which you send to the University when applying.

If you are already in the United States you will not need to obtain a new visa, however, you must still submit financial certification. Instead of receiving a new visa you will submit a transfer which will extend your time to the dates of the academic program at this university. You will then be sent a new Form I-20.

SOME IMPORTANT UNIVERSITY REGULATIONS

All undergraduate students are subject to the academic regulations of the University and the specific college or department in which they are enrolled. The specific regulations will be available to you when you meet with your academic advisor prior to registration. Among the general regulations there are several of special interest to international students:

1. You must first report to the Office of International Programs before you will be allowed to register for courses.
2. You must have adequate health insur-

ance each semester that you are enrolled. It is your responsibility to be insured and to meet all of your medical expenses on your own.

3. You may be required to take the USCA math placement exam after you arrive at the University.

4. You must have enough money for tuition and living expenses for every year that you study at this university. You cannot begin classes until you have paid the full cost of all tuition and fees in advance for the semester.

5. During the academic year (fall and spring semesters) you must study fulltime to maintain your immigration status as a student. This means you must take at least 12 credit hours each semester.

FOR MORE INFORMATION

Many applicants wish to review the complete USC Aiken Bulletin. An electronic version of the bulletin may be viewed on the World Wide Web at www.usca.edu/bulletin/. If you have specific questions about your admission to the University, please contact the Office of Admissions.

The Office of Admissions
The University of South Carolina Aiken
471 University Parkway
Aiken, South Carolina 29801
United States of America
Telephone (803) 641-3366
Fax (803) 641-3727
E-mail: admit@usca.edu
Web: www.usca.edu/admissions/internationaladmissions

To learn more about international student services and student life at USC Aiken, please contact the Office of International Programs.

The Office of International Programs
The University of South Carolina Aiken
471 University Parkway
Aiken, South Carolina 29801
United States of America
Telephone (803) 641-3671
Fax (803) 641-3727
E-mail: katyat@usca.edu
Web: www.usca.edu/intprograms
SOME USEFUL FORMS

The following two forms may be reproduced for use in documenting that the applicant (student) will have the necessary funds for study at the University of South Carolina Aiken.

**Official Bank Statement**

*This form may be given to a bank official to complete and sign verifying the actual amount of money that will be available for the student. This form should be submitted to the bank by the person who will be providing the money. We suggest that you prepare two originals since one will be needed by the University and one by the student when obtaining a visa.*

Name of Applicant (student) ________________________________  
First (given)  Middle  Last (family) ________________________________

Name of Bank __________________________________________________________

Address of Bank _________________________________________________________

In compliance with the request of our depositor, we state that on the close of business on (date) __________________________ the deposit balance to the credit (name of depositor) __________________________ is currently the following amount in U.S. dollars $ __________________________. The account was opened on (date) __________________________. To the best of our knowledge of the banking laws of this country, these funds may be sent out of country to support educational studies in the United States.

Name of bank official ___________________________________________  Title _________________

Signature ____________________________  Date __________________________

**Affidavit of Support**

*This form may be used to show that someone else is willing and able to provide financial support for the applicant's (student) studies at the University.*

Name of Applicant (student) ________________________________  
First (given)  Middle  Last (family) ________________________________

Name of Benefactor __________________________________________

Address of Benefactor __________________________________________

______________________________________________________________

Relationship to Applicant (student) ______________________________

I hereby state in the presence of the official listed below that I am able and willing to provide the necessary funds to the applicant (student) named ___________________________.

I understand the full costs of study at the University of South Carolina Aiken and guarantee without reservation to provide whatever funds are needed for fees, travel, insurance, medical emergencies, and living expenses.

Signature of Benefactor ____________________________  Date __________________________

Signature of Notary or Public Official ____________________________  Date __________________________

(Seal should go here)
INTERNATIONAL APPLICATION
for Undergraduate Admission
(Please include $35.00 U.S.D. non-refundable application fee)

For NON-USA Citizens Only  Term you wish to enter the University:

☐ Fall semester, August 20 ☐ Spring semester, January 20 ☐ Summer semester, June 20

1. Name ____________________________________________
   Family Name (in Capital letters as it appears on your passport) First Name Middle Name

2. Address (where visa form can be mailed): ____________________________

3. Permanent address in home country: ____________________________

   Phone Number ____________________________ E-mail: ____________________________

4. Date of Birth Mo. -- Day -- Yr. ☐ Male ☐ Female ☐ Single ☐ Married ☐ Divorced

5. I plan to come to this University: ☐ alone ☐ with spouse ☐ with children.
   If a spouse or children will be coming with you, please give the full name and date of birth below:
   Spouse ____________________________________________ Date of Birth
   Children ____________________________________________ Date(s) of Birth

6. Country of Citizenship ____________________________ Country of Birth ____________________________

7. Parent’s Name ____________________________________________
   Family Name First Name Middle Name(s)

   Address ____________________________________________
   Postal Address City Country

8. Language spoken at home ____________________________ Native Language ____________________________ Years of formal English study ____________________________

9. Name all schools you have attended since the age of 13 years:

   Name of School/ Institution ____________________________ City, state, province and country

   Dates Attended (month/year to month/year) Diploma, degree, or certificate received (month/year)

   ____________________________ ____________________________ ____________________________
   ____________________________ ____________________________ ____________________________
   ____________________________ ____________________________ ____________________________
10. What have you been doing since you left your last school? ____________________________________________

11. Your occupation or position in your home country:  ☐ Student  ☐ Other (explain) ____________________________

12. Have you attended college or school in the United States?  ☐ yes  ☐ no  If yes, give the name of the school, city, and state.
   ___________________________________________________________  ☐ College Credit Courses
   ___________________________________________________________  ☐ Non-Credit English Only

13. Have you earned a bachelor’s degree?  ☐ yes  ☐ no  (Students who have completed the same education as the American bachelor’s degree must use another application to apply to the Graduate School of the University of South Carolina Aiken. This application is for the use of undergraduates who wish to study for the bachelor’s degree only.)
   Explanation: ________________________________________________

14. Have you completed the Scholastic Aptitude Test (SAT)?  ☐ Yes  ☐ No  Month ___________ Year ___________
   If not, when do you plan to take the Scholastic Aptitude Test?  Month ___________ Year ___________

15. Have you completed the Test of English as a Foreign Language?  ☐ Yes  ☐ No  Month ___________ Year ___________
   If not, when do you plan to take the Test of English as a Foreign Language (TOEFL)?  Month ___________ Year ___________

16. How did you learn about the University of South Carolina Aiken? ____________________________________________

17. Person to be notified for an emergency:
   In the USA:  Name ___________________________ Telephone No. ___________________________
   Postal Address ___________________________ City ___________________________ State ___________________________
   In your home country:  Name ___________________________ Telephone No. ___________________________
   Postal Address ___________________________ City ___________________________ Country ___________________________

I declare that the information in this application is correct. I request that the officials of my last school answer the questions below and send any records required for my application to attend the University of South Carolina Aiken.
   Student's Signature ___________________________ Date ___________________________

School Record — Must be answered by school principal or headmaster

Name of School ___________________________
Address ___________________________
Name of Student ___________________________ Student ranks (stands) ________ among ________ students in his/her class.
Date entered this school ________, 19/20 ________  ☐ Graduated  ☐ Will Graduate - Date ________, 20 ________  ☐ Withdrew

1. Do you believe this student is academically prepared to enter beginning courses in a university located in the United States? ____________________________________________

2. Do you believe this student has the personal maturity to leave his home and attend a university in the United States for a year or more? ____________________________________________

Date ___________________________ School Official Signature ___________________________ Title ___________________________

I declare that the information in this application is correct. I request that the officials of my last school answer the questions below and send any records required for my application to attend the University of South Carolina Aiken.
   Student's Signature ___________________________ Date ___________________________
If you are not a citizen or permanent resident of the United States, you must complete this form. It must be submitted to the Office of Admissions by all international applicants including those who wish to transfer here from another university within the United States or those who already have a visa.

For you to come to this university, we must first send you a visa qualifying document. We will send you an I-20 (for an F-1 student visa).

1. If you are already in the United States, please give your visa type:
   - [ ] F-1
   - [ ] F-2
   - [ ] J-1
   - [ ] J-2
   - [ ] H-1
   - [ ] H-2
   - [ ] Other (explain) ________________

2. Have you studied at this University before?  
   - [ ] Yes
   - [ ] No
   - If so, when? ________________

3. You expect to study at this University:  
   - [ ] six months
   - [ ] two years
   - [ ] four years
   - [ ] one year
   - [ ] three years
   - [ ] five years or more

4. Your educational plans at this University at this time: What degree are you applying for?  
   - [ ] Bachelor of Science
   - [ ] Bachelor of Arts
   - [ ] Other (Explain) ________________
   - For what major are you applying? ________________

5. If you are an exchange student (one who will take courses only for one or two semesters at this University and will then return to your original university), please give the name and address of that university: ____________________________________________

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**Financial Certification for Undergraduate International Students**

Delays in visa processing are often caused by applicants who do not provide official bank statements with this form. You must do this because immigration law requires us to certify that you have adequate finances before we can send any visa documents. Please refer to the cover sheet for the amount of money you will need to have. Travel expenses are extra, and to bring family members with you it will be necessary to have $2,500 more for your spouse and $1,000 for each child. By law, international students must study full-time during the academic year and are not allowed to work off-campus. Therefore, do not include any income from USA employment as a part of your financial plan. Please show below that you have an amount of financial support at least equal to the official estimate of expenses.

Name __________________________

<table>
<thead>
<tr>
<th>Family Name</th>
<th>First Name</th>
<th>Middle Names(s)</th>
</tr>
</thead>
</table>

A. Personal Savings  
   - U.S. $ ______________
   - Name of Bank __________________________
   - City __________________________
   - County __________________________

   You must send an official statement from your bank, signed by a bank official which proves that you have this amount of money available. This bank statement must be less than one year old.

B. Money from family or sponsor  
   - U.S. $ ______________

   If you will be receiving money from your family or other person, you must enclose with this form an affidavit of support notarized by a legal official as well as a bank statement from that person’s bank. This is needed to prove that your family or sponsor has enough money to pay your expenses and agrees to support you for your entire period of study.

C. Scholarship or financial aid from a government agency, business, or organization  
   - U.S. $ ______________

   Name of agency, business, or organization __________________________

D. Other source of money  
   - U.S. $ ______________

   Please explain and enclose documentation:

   ____________________________________________

   ____________________________________________

   ____________________________________________

Total Financial Support  
   - U.S. $ ______________

Your total must at least equal the amount of money as stated in the official estimate of expenses for the semester you wish to begin your studies. (See enclosed information handout)
Major Program of Study - Mark the one major you prefer at this time.

☐ Biology (106-41)
☐ Business Administration (991-46)
☐ • Accounting (205)
☐ • Finance (210)
☐ • Management (220)
☐ • Marketing (225)
☐ • Golf Course Services (225H)

☐ Chemistry (109-41)
☐ Communications (640-40)

Education
☐ • Early Childhood (311)
☐ • Elementary (310)
☐ • Special (385)
☐ • Secondary (373)
☐ • Biology (106)
☐ • Chemistry (109)
☐ • Comprehensive Science (759)
☐ • Social Studies (758)
☐ • English (115)
☐ • Mathematics (145)

☐ Engineering*
☐ English (115-40)
☐ • Writing Concentration
☐ Exercise and Sports Science (334-41)
☐ • Athletic Training
☐ • Basic Sciences
☐ • Fitness Management
☐ Fine Arts (127-40)
☐ (Art, Music, Theatre, Technology Arts)
☐ History (136-40)
☐ Industrial Mathematics (126-41)
☐ Interdisciplinary Studies (910-59)
☐ Mathematics/Computer Science (140-41)
☐ Music Education (328-40)
☐ Nursing - Generic Bachelor's Degree (050-52)
☐ Nursing - Completion Bachelor's Degree (051-52) (Open to associate degree and diploma RNs only)
☐ Pharmacy**

☐ Political Science (157-40)
☐ Psychology (159-40)
☐ Sociology (175-40)
☐ • General
☐ • Criminology/Criminal Justice
☐ • Human Services
☐ Undecided (100-00)

PRE-PROFESSIONAL AREAS
If you plan to prepare for one of the following professional careers, mark one of these IN ADDITION to your choice of major.

☐ Pre-Dentistry
☐ Pre-Law
☐ Pre-Medicine
☐ Pre-Veterinary

* USC Aiken offers the first two years of the USC Columbia Engineering program. The program offers the core courses common to all specialties in engineering and prepares the student to transfer as a junior to the Columbia campus.

** The USC Aiken pre-pharmacy curriculum satisfies requirements for entrance into the pharmacy programs at USC Columbia and the Medical University of South Carolina as well as most other universities.

Please discuss in this space those accomplishments which have given you the most satisfaction thus far. You may also indicate your reason(s) for wishing to attend the University of South Carolina Aiken.

__________________________________________

__________________________________________

__________________________________________

I hereby certify that the information in this application is complete and correct and I understand that any false information or omission of previous college attendance is cause for immediate cancellation of registration at the University of South Carolina Aiken.

I further understand that the University may find it necessary to request additional information from previous schools concerning my record, and I grant permission to do so.

Signature: ________________________________ Date: ____________________

The University of South Carolina Aiken provides affirmative action and adheres to the principle of equal educational and employment opportunity without regard to race, color, religion, sex, creed, national origin, age, disability or veteran status. This policy extends to all programs and activities supported by the University.

The University of South Carolina Aiken is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate and baccalaureate degrees.

You may wish to consider one of the following Credential Evaluation Services. We will also consider a course-by-course evaluation from other members of the National Association of Credential Evaluation Services (NACES). Their web address is www.naces.org. Please be aware that there is a fee required for this service, which you will be required to pay to the service provider you choose.

World Education Services, Inc.
Bowling Green Station
PO Box 5087
New York, NY 10274-5087
Phone: 212-966-6311
Fax: 212-966-6100
Email: info@wes.org
Web: www.wes.org

Josef Silny & Associates, Inc.
International Education Consultants
PO Box 248233
Coral Gables, FL 33124
Phone: 305-273-1616
Fax: 305-273-1338
Email: info@jsilny.com
Web: www.jsilny.com

Educational Credential Evaluators, Inc.
PO Box 92970
Milwaukee, WI 53202-0970
Phone: 414-289-3400
Fax: 414-289-3411
Email: eval@ece.org
Web: www.ece.org

International Education Research Foundation Credential Evaluation Service
PO Box 3665
Culver City, CA 90231-3665
Phone: 310-258-9451
Fax: 310-342-7086
Email: info@ierf.org
Web: www.ierf.org