2021-2022 Financial Aid Checklist

1. APPLYING FOR FINANCIAL AID

☐ Create a FSA ID from the United States Department of Education at https://fsaid.ed.gov/npas/index.htm. Both student and parent need a FSA ID.

☐ Complete the 2021-2022 Free Application for Federal Student Aid (FAFSA) at www.studentaid.gov/h/apply-for-aid/fafsa, include UofSC Aiken school code: 003449, and use the DRT to transfer federal tax information.

☐ UofSC Aiken will download 2021-2022 FAFSA in January. Check your UofSC Aiken email and Self Service Carolina (SSC) for notification stating UofSC Aiken has received your FAFSA. (If completing the FAFSA after January, students will receive an email 5-7 business days after submitting the application.)

☐ Log into your SSC account to view your financial aid award status and any outstanding Verification Requirements.

2. VERIFICATION REQUIREMENTS

Self Service Carolina will list Verification Requirements. All requirements must be satisfied before awarding will occur. Complete requirements by March 1, 2021 – Financial Aid Priority Deadline.

☐ Identify Verification Requirements and submit corresponding form with any supporting documentation.
   1. Log into your Self Service Carolina account at: https://ssb.onecarolina.sc.edu/
   2. Click on the Eligibility tab to view outstanding requirements.
   3. Locate forms at https://www.usca.edu/financialaid, email: stuaid@usca.edu or call 803-641-3476

☐ For tax information, complete the IRS Data Retrieval in the FAFSA:
   1. Log into your account at www.studentaid.gov/h/apply-for-aid/fafsa
   2. Select Make FAFSA Corrections
   3. Click Next, then the Financial Information tab at the top of the application page
   4. From there you should read carefully until you see the IRS Data Retrieval Tool option to transfer 2019 tax information.

☐ Or request Tax Transcript or Non-Filing Letter from IRS, there are three options:
   1. Get Transcript online at www.irs.gov, Click Get Your Tax Record, Click Get Transcript Online
   2. Get Transcript by Mail (fill out 4506-T form)
      • Follow the instructions to order a Tax Return Transcript for 2019
   3. Get Transcript by Telephone: Available from the IRS by calling 1-800-908-9946
      • Follow the prompts to request an IRS Tax Return Transcript for 2019

3. ACCEPTING YOUR FINANCIAL AID

Once UofSC Aiken has received your FAFSA and all verification requirements have been completely satisfied, the Financial Aid Counselors will package your financial aid.

☐ View your award package and accept your financial aid:
   1. Log into your Self Service Carolina account at: https://ssb.onecarolina.sc.edu/
   2. Select the Financial Aid tab
3. Select Award, then Award for Aid Year
4. From the “Select Campus” dropdown, select UofSC Aiken and click Continue
5. From the “Select Aid Year” dropdown, select UofSC Aiken 2021-2022 and click Continue
6. Select the Award Overview tab to view your awards
7. Select the Accept Award Offer tab to accept the awards
   • You can accept a partial amount, accept the full amount, or decline the loan offer.

☐ Once you have accepted your loans, you must complete a Master Promissory Note (MPN), the Entrance Counseling, and the Annual Student Loan Acknowledgment. Go to https://studentaid.gov/, use your FAFSA login information to complete these loan requirements under the Complete Aid Process tab. Click on Complete Aid Process.
   • When you have completed your MPN, Entrance Counseling, and Annual Student Loan Acknowledgment, allow 24-48 hours for the system to update your account. Loans will not disburse until the week before classes begin.

☐ For Fee Authorization navigation:
1. Log into your Self Service Carolina account at: https://ssb.onecarolina.sc.edu/
2. Select the Financial Aid tab
3. Select Award, then Award for Aid Year
4. From the “Select Campus” dropdown, select UofSC Aiken and click Continue
5. From the “Select Aid Year” dropdown, select UofSC Aiken 2021-2022 and click Continue
6. Click on the Resources/Additional Info tab, and then choose Agree/Disagree

4. SC STATE SCHOLARSHIP (HOPE, LIFE, PALMETTO FELLOWS) OR SC NEED-BASED GRANT

☐ Accept Terms and Conditions for State Scholarship/Grant Certification:
1. Log into your Self Service Carolina account at: https://ssb.onecarolina.sc.edu/
2. Select the Financial Aid tab
3. Select Award, then Award for Aid Year
4. From the “Select Campus” dropdown, select UofSC Aiken and click Continue
5. From the “Select Aid Year” dropdown, select UofSC Aiken 2021-2022 and click Continue
6. Select the Terms and Conditions tab, then Accept/Do Not Accept
7. Select the Accept Award Offer tab, then accept the award

☐ Complete your SC Residency Certification:
1. Log into your Self Service Carolina account at: https://ssb.onecarolina.sc.edu/
2. Select the Admissions tab, then South Carolina Residency Certification
3. Complete the residency certification for the correct term

5. ADDITIONAL OPTIONS: PARENT PLUS LOAN OR PRIVATE EDUCATION LOAN

☐ Apply for the Parent Plus Loan at https://studentaid.gov/