Student Organization Re-activation Process

Re-Activation Policy For Inactive Student Organizations that were already approved by the Campus Life Committee:

Student Organizations that have gone inactive in Presence for 1 (or more) semester(s), but were previously approved by the Campus Life Committee, are required to complete ALL of the following steps in order to be reactivated as a recognized student organization on campus:

Step One: Fill out the Organization Re-Registration Form Presence.

Step Two: Find a university employee who is willing to serve as the student organization campus adviser. The faculty/staff member must complete the Advisor Confirmation Form for New Student Organizations in Presence. Additional advisor information can be found in the Advisor Handbook.

Step Three: Find ten (10) students (minimum) interested in joining your organization. They ALL need to complete the Interest to Join New Student Organization Form in Presence before moving on to the next step.

Organizations will receive a notice of final approval from the Department of Student Leadership & Engagement only when Steps 1-3 ALL have been completed.

Step Four: Once you have been approved as a student organization officially recognized by USC Aiken, please review our Student Organization Handbook before conducting any organizational activities.