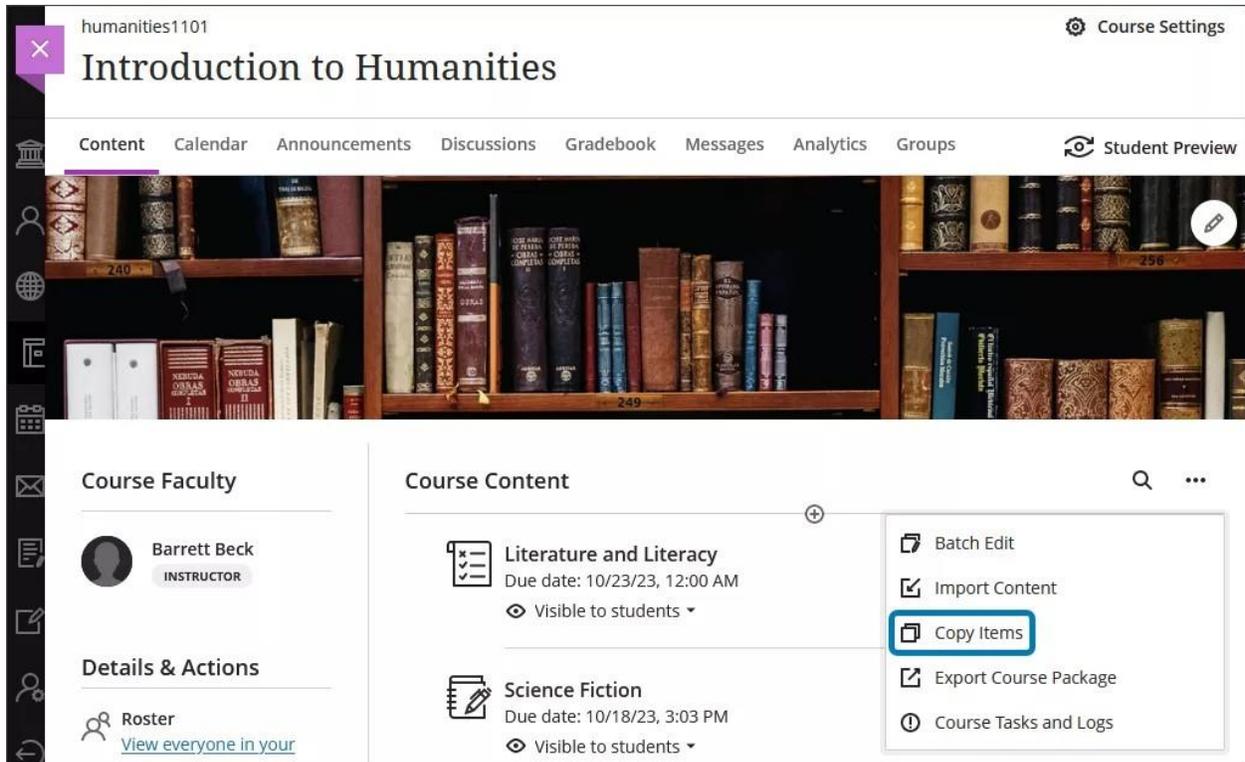


Course Copy Process in Blackboard Ultra

When you go to do a course copy, the procedure will be different for Ultra courses. You will start in your Fall 2024 course shell to conduct the copy and bring forward content to the course shell. To do this, on the Course Content page, select the three-dot menu next to the search option on the Course Content page. Select Copy Items from the dropdown menu.



The screenshot displays the Blackboard Ultra interface for a course titled "Introduction to Humanities" (ID: humanities1101). The top navigation bar includes "Content", "Calendar", "Announcements", "Discussions", "Gradebook", "Messages", "Analytics", "Groups", and "Student Preview". The main content area is divided into two sections: "Course Faculty" and "Course Content".

Course Faculty: Shows Barrett Beck as the instructor.

Course Content: Lists two items:

- Literature and Literacy**: Due date: 10/23/23, 12:00 AM. Visible to students.
- Science Fiction**: Due date: 10/18/23, 3:03 PM. Visible to students.

A dropdown menu is open over the search icon in the Course Content section, showing the following options:

- Batch Edit
- Import Content
- Copy Items** (highlighted with a blue box)
- Export Course Package
- Course Tasks and Logs

A list of your courses appears. If the course you're looking for isn't on the first page, use the arrows to navigate or use the search bar. Select a checkbox next to the name of the course to do a full course copy.

Introduction to Humanities

Copy Items

Courses Organizations

Search by course name or ID

Courses 1-4 of 4 10 items per page Page 1 of 1

<input checked="" type="checkbox"/>	 Introduction to Humanities Bb_001	→
<input type="checkbox"/>	 Introduction to Humanities humanities1101	→
<input type="checkbox"/>	 Introduction to Personal Finance LAC_FIN101	→
<input type="checkbox"/>	 Nashville Sound: The Evolution of Country Music AT23	→

Page 1 of 1

1 Item Selected

Courses

 Introduction to Huma...
Bb_001

Start Copy

Blackboard also has a helpful video on this process. [Learn more about course copying in Ultra.](#)