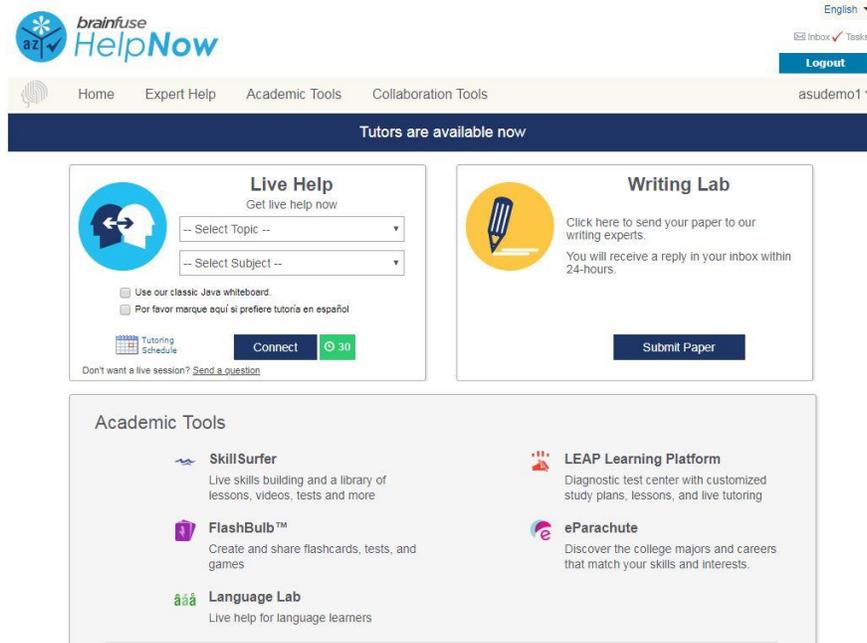


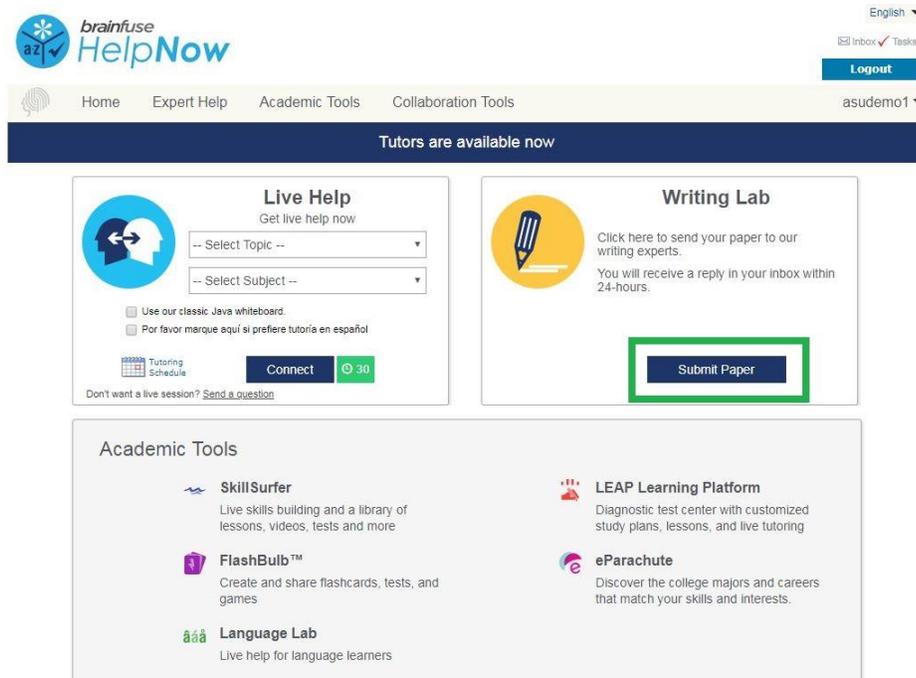
Submitting a Paper to the Brainfuse Writing Lab

1. To submit a paper to the Writing Lab, log in to your Brainfuse account through Blackboard.



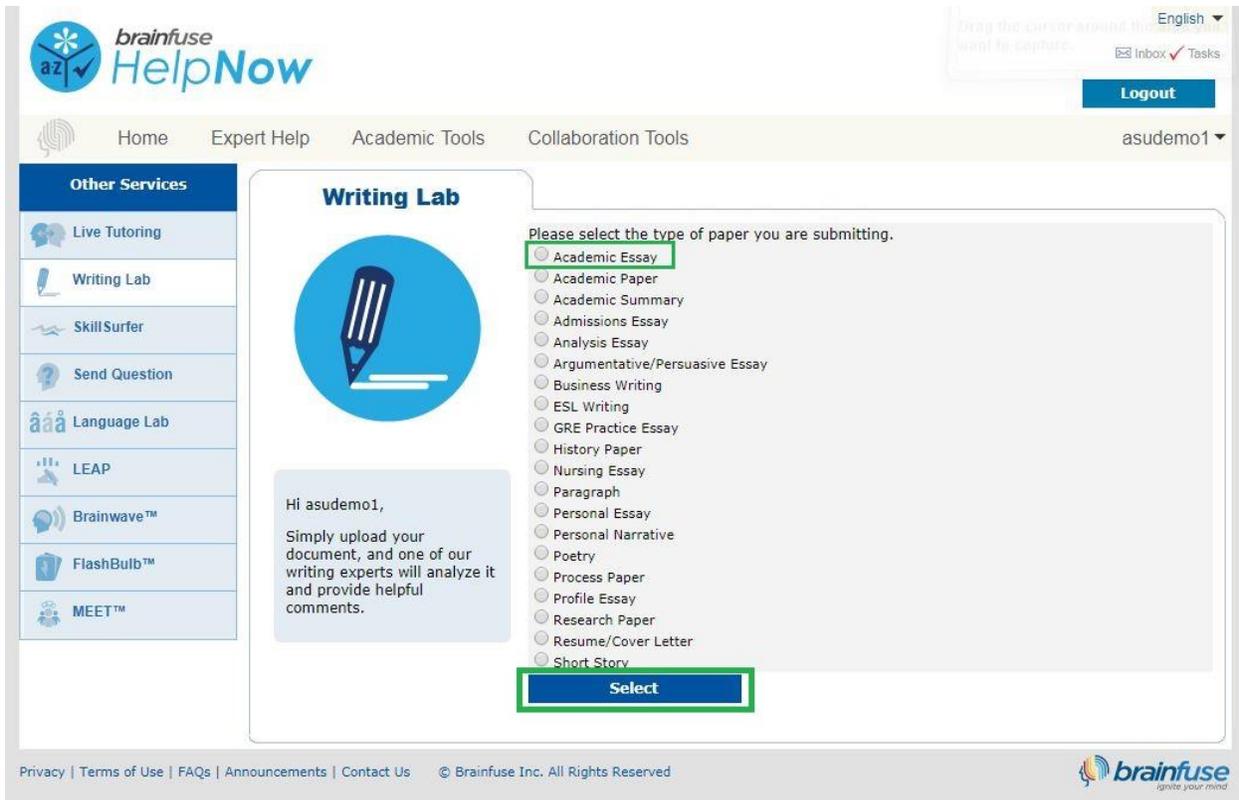
The screenshot shows the Brainfuse HelpNow interface. At the top, there is a navigation bar with 'Home', 'Expert Help', 'Academic Tools', and 'Collaboration Tools'. A 'Logout' button is visible in the top right corner. Below the navigation bar, a dark blue banner reads 'Tutors are available now'. The main content area is divided into two columns. The left column features a 'Live Help' section with a 'Connect' button and a '30' timer. The right column features a 'Writing Lab' section with a 'Submit Paper' button. Below these sections, there is an 'Academic Tools' section with four options: SkillSurfer, FlashBulb™, Language Lab, LEAP Learning Platform, and eParachute.

2. Once logged in, select "Submit Paper" under the "Writing Lab" option found on the Homepage.



This screenshot is identical to the one above, but with a green rectangular box highlighting the 'Submit Paper' button in the 'Writing Lab' section.

- When you select "Submit Paper," you will be redirected to the Writing Lab submission process. On the first page, select your paper type from the listed options. Once you have made your selection, hit "Select" to proceed in the process.



The screenshot shows the Brainfuse HelpNow interface. At the top left is the Brainfuse logo and 'HelpNow' text. A navigation bar includes 'Home', 'Expert Help', 'Academic Tools', and 'Collaboration Tools'. A user profile 'asudem01' is visible in the top right. A sidebar on the left lists 'Other Services' such as Live Tutoring, Writing Lab, SkillSurfer, Send Question, Language Lab, LEAP, Brainwave™, FlashBulb™, and MEET™. The main content area is titled 'Writing Lab' and features a pencil icon. A message reads: 'Hi asudem01, Simply upload your document, and one of our writing experts will analyze it and provide helpful comments.' Below this is a list of paper types to select, with 'Academic Essay' and the 'Select' button highlighted with green boxes. The list includes: Academic Essay, Academic Paper, Academic Summary, Admissions Essay, Analysis Essay, Argumentative/Persuasive Essay, Business Writing, ESL Writing, GRE Practice Essay, History Paper, Nursing Essay, Paragraph, Personal Essay, Personal Narrative, Poetry, Process Paper, Profile Essay, Research Paper, Resume/Cover Letter, and Short Story. The footer contains links for Privacy, Terms of Use, FAQs, Announcements, and Contact Us, along with the Brainfuse logo and copyright notice.

4. On the next page, following the directions found under each section (1 to 6).
 - a. In section 1, choose the format requirements for your paper.
 - b. In section 2, select the options you want the tutor to focus on in your paper.
 - c. In section 3, provide any instructions you want the tutor to see.
 - d. In section 4, choose your file. Only 1 file may be uploaded for each submission.
 - e. In section 5, add any comments you want to pass along to the tutor.
 - f. In section 6, hit "Submit" when all of the sections above are completed. Before submitting, please ensure the correct file is uploaded in section 4.
 - i. To ensure your paper is successfully submitted, do not refresh or navigate away from this page after hitting submitting. You will be automatically redirected to a confirmation page.

Other Services

- Live Tutoring
- Writing Lab
- Skill Surfer
- Send Question
- Language Lab
- LEAP
- Brainwave™
- FlashBulb™
- MEET™

Writing Lab



Hi asudemo1,
Simply upload your document, and one of our writing experts will analyze it and provide helpful comments.

You have 3 submissions available to use the service.
Expert online writing assistance. **Select your required style and options for analysis.**

1. Please specify citation format requirements.
 - ADA
 - MLA
 - Other (Please describe the assignment in the box below)
 - Not Required
 - Chicago Manual of Style
2. Please select the areas where you want the writing tutor to focus his/her analysis.

<input type="checkbox"/> Introduction	<input type="checkbox"/> Thesis or Topic Sentence	<input type="checkbox"/> Development
<input type="checkbox"/> Organization	<input type="checkbox"/> Tone	<input type="checkbox"/> Cohesion
<input type="checkbox"/> Word Choice	<input type="checkbox"/> Grammar, Usage, & Mechanics	<input type="checkbox"/> Other (Please describe the assignment in the box below)
<input type="checkbox"/> Style	<input type="checkbox"/> Conclusion	<input type="checkbox"/> Responding to Assignment's Purpose
<input type="checkbox"/> Developing Supporting Details/Analysis	<input type="checkbox"/> Synthesizing Sources	
3. Include any instructions given for the writing assignment.
4. It is our policy to not disclose any personal or confidential information to third parties. This policy notwithstanding, please do not submit any information that is personal and confidential, such as last names, phone numbers, and email or home addresses.

Attach your document

From Computer From CloudPack

No file chosen

Maximum size 5 MB
Valid format: .doc/.html/.txt/.xls/.pdf/.jpg/.gif/.docx/.ppt/.pptx/.rtf/.pptm/.png/.xlsx/.htm/.html
5. Add comments

Add any information that you think our writing expert should know before reviewing your paper.

Add any comments for the tutor to see here.
6. Upload your document

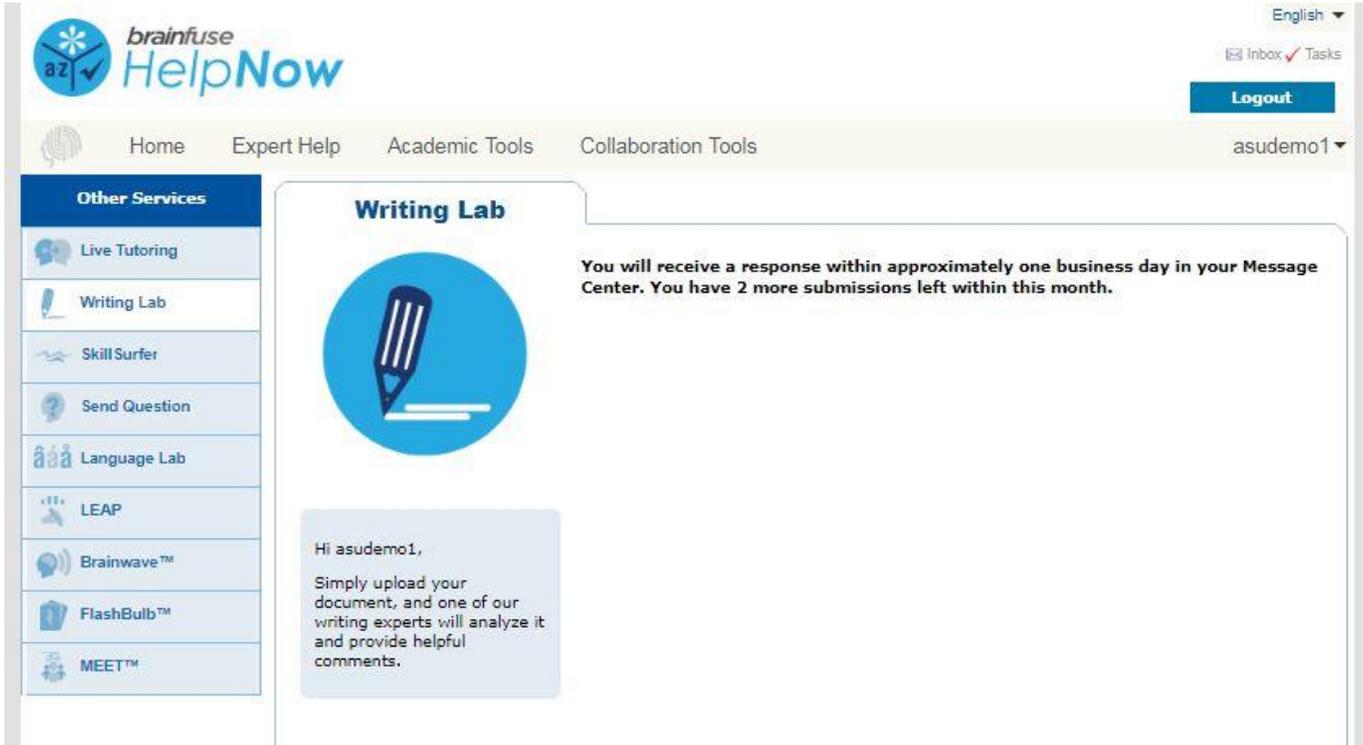
This process may take a while depending on the size of your file and your connection speed.
7. Receive your results

Check the Message Center for our response (usually within one business day).

Note only 1 file may be uploaded per submission.

Be sure to hit "Submit" or your submission will not be successful.

5. Once you successfully submit a file to the Writing Lab, you will receive a confirmation page.

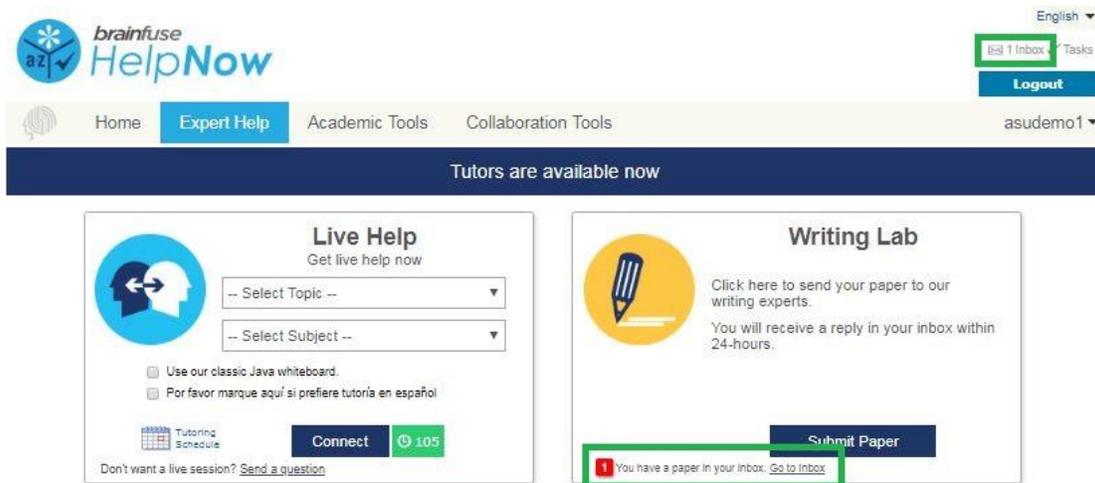


The screenshot shows the brainfuse HelpNow interface. At the top left is the brainfuse logo with 'az' and a checkmark. To its right is the text 'brainfuse HelpNow'. In the top right corner, there is a language dropdown set to 'English', an 'Inbox' icon with a checkmark, and a 'Tasks' icon. Below this is a 'Logout' button. A navigation bar contains 'Home', 'Expert Help', 'Academic Tools', and 'Collaboration Tools', followed by the user name 'asudemo1'. On the left is a sidebar titled 'Other Services' with a list of options: Live Tutoring, Writing Lab, Skill Surfer, Send Question, Language Lab, LEAP, Brainwave™, FlashBulb™, and MEET™. The main content area is titled 'Writing Lab' and features a blue circular icon of a pencil. To the right of the icon is a confirmation message: 'You will receive a response within approximately one business day in your Message Center. You have 2 more submissions left within this month.' Below the icon is a light blue box with a personalized message: 'Hi asudemo1, Simply upload your document, and one of our writing experts will analyze it and provide helpful comments.'

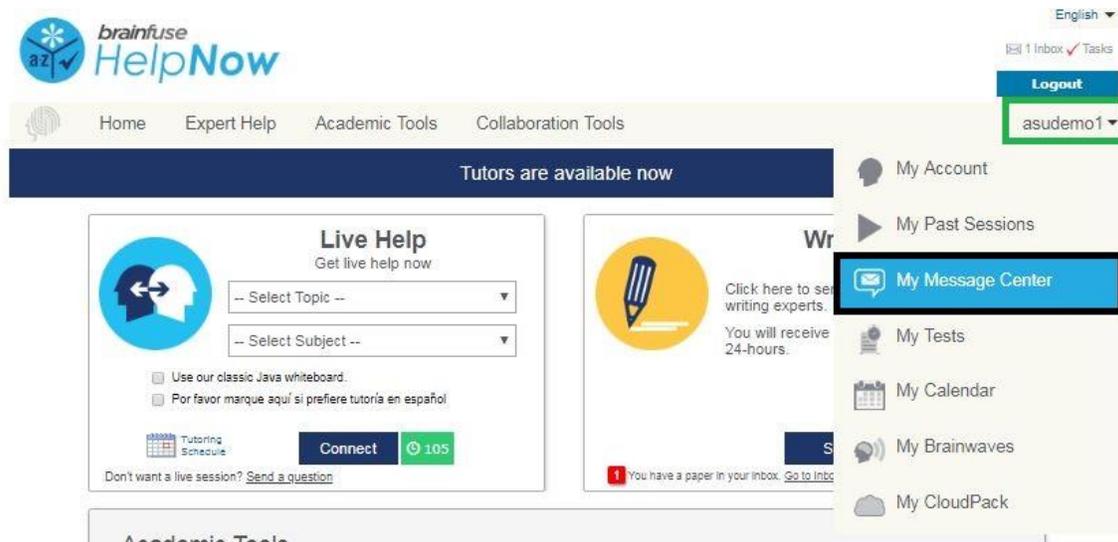
6. Please allow one day for our tutors to review your paper and return their feedback to you.

Accessing Your Complete Review

1. After our tutors review your submission (usually in one day), you'll receive a notification that a response to your submission has been sent to your Brainfuse account. To access your review, log in to your Brainfuse account.
2. Upon logging in, you'll see two notifications that you have a paper in your inbox. You may select either notification to access your review.



3. Alternatively, hover over your name in the upper right corner and select "My Message Center" to access your review.





- Once you select "My Message Center," you'll see the file you submitted and the review completed by your tutor (along with a comment). Tutor files are always highlighted in blue.
- To access your review, select the file link to download the review.

For administrative questions or assistance, please email info@brainfuse.com. For other questions, contact USCA's Center for Student Achievement at CSA@usca.edu
Thank you for using Brainfuse!