



Reference Form Instructions

Dear Colleague,

Below, please find information that will help you complete the applicant's reference form and then forward it to the Admissions, Progression, and Graduation Committee at the School of Nursing. If you have any questions related to the reference form or submission process, please call the School of Nursing at 803-641-3277.

Completing the reference form

- Please use black or blue ink.
- All responses are confidential unless otherwise indicated by the applicant's attestation at the top of the form.

Submitting the reference form

- Please be mindful of the deadline for submitting the reference form. The student is responsible for noting this at the top of the form. References are due by 5:00pm on the day of the deadline. References that do not arrive prior to the deadline will void the student's application.
- References may be submitted electronically, by US Mail, by USC Aiken intercampus mail, or may be delivered by the student.
 - Fax: 803-641-3725; send to the attention of the APG Committee
 - Email: APGCommittee@usca.edu
 - US Mail:
University of South Carolina Aiken
School of Nursing
Attn: APG Committee
471 University Parkway
Aiken, SC 29801
- References, when submitted by US Mail or USC Aiken intercampus mail, or when hand-delivered by the student, require special handling. Please sign your name across the seal of the envelope to ensure the authenticity and security of your reference.

Thank you for your contributions to the applicant's success!

Sincerely,

Admissions, Progression, and Graduation Committee
USC Aiken School of Nursing